



GREATER SUDBURY POLICE SERVICE

POLICE VULNERABLE SECTOR CHECK

FORM 2

UNIT 1. TO BE COMPLETED BY APPLICANT

This section is restricted to applicants seeking employment and/or volunteering with vulnerable individuals.

“Vulnerable persons” means persons who, because of their age, a disability or other circumstances, whether temporary or permanent (a) are in a position of dependence on others; or (b) are otherwise at a greater risk than the general population of being harmed by persons in a position of authority or trust relative to them.

Part 1: Identification of the Applicant			Date of Request ____/____/____ yy mm dd		
Last Name		First Name		Middle Name	
# and Street Name		Apt/Unit #		Maiden Name or other Last Names Used	
City		Province		Postal Code	
Date of Birth ____/____/____ yy mm dd		Place of Birth(City)		Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	
Other First Names					

Address History – please fill out if resident address differs from mailing address and/or if resided OUTSIDE of the Region in the past 5 years.

Street name and # (please state below)	Apt/Unit #	City	Province	Postal Code	# Years

Part 2: Reason for Consent (Please fill out the following)

I am an applicant for a paid or volunteer position with a person or organization responsible for the well-being of one or more children or vulnerable persons

Reason for Request (State Below)			Self-Declaration of Criminal Record		
<input type="checkbox"/> Employment	<input type="checkbox"/> Volunteer	<input type="checkbox"/> Other	<input type="checkbox"/> Attached	<input type="checkbox"/> No Record	
Description of the paid or volunteer position			Name of the person or organization		
Details regarding the responsibilities towards children or vulnerable person(s)					

PERSONAL CONTACT INFORMATION

Res. Phone	Bus. Phone	Cell Phone
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Part 3. Consent

I hereby consent to a search being made in the automated criminal records retrieval system maintained by the Royal Canadian Mounted Police to find out if I have been convicted of, and been granted a pardon for, any of the sexual offences that are listed in the schedule to the Criminal Records Act.

I understand that, as a result of giving this consent, if I am suspected of being the person named in a criminal record for one of the sexual offences listed in the schedule to the Criminal Records Act, in respect of which a pardon was granted or issued, I will be requested to provide fingerprints to confirm that record and that record by be provided by the Commissioner of the Royal Canadian Mounted Police to the Solicitor General of Canada, who may then disclose all or part of the information contained in that record to a police force or other authorized body. That police force or authorized body will then disclose that information to me. If I further consent in writing to disclosure of that information to the person or organization referred to above that requested the verification, that information will be disclosed to that person or organization.

Signature of Applicant Please note that you must pick up your completed Record Check within 3 months or it will be destroyed .	Date (yy-mm-dd)
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IDENTIFICATION – one form MUST be Government Issued and include applicant’s name, date of birth, signature and photo

Type of I.D. Produced:	ID Number
Type of I.D. Produced:	ID Number

Date of Search: _____ Clerk # _____ **NOT VALID UNLESS EMBOSSED WITH POLICE SEAL**

UNIT 2. POLICE USE ONLY – One Box Must Be Checked for Each Section

1. RESULTS FOR NAME-BASED CRIMINAL RECORD VERIFICATION

<input type="checkbox"/>	NEGATIVE (not confirmed by prints)	Based solely on the name(s) and date of birth provided and the criminal record information declared by the applicant , a search of the RCMP National Repository of Criminal Records, including pardoned sex offender records, did NOT identify any records with the name(s) and date of birth of the applicant. Positive identification that a criminal record does or does not exist at the RCMP National Repository of Criminal Records can only be confirmed by FINGERPRINT comparison. Delays do exist between a conviction being rendered in court and the details being accessible on the RCMP National Repository of Criminal Records. Not all offences are reported to the RCMP National Repository of Criminal Records.
<input type="checkbox"/>	NEGATIVE (confirmed by prints)	Based on the fingerprints, name(s) and date of birth submitted by the applicant , this message certifies that a search of the RCMP National Repository of Criminal Records, including pardoned sex offender records, did NOT identify any records associated with the applicant that may be disclosed in accordance with federal laws. Delays do exist between a conviction being rendered in court, and the details being accessible on the RCMP National Repository of Criminal Records. Not all offences are reported to the RCMP National Repository of Criminal Records.
<input type="checkbox"/>	CRIMINAL RECORD (not confirmed by prints – see attached Appendix A)	Based solely on the name(s) and date of birth provided and the criminal record information declared by the applicant , a search of the RCMP National Repository of Criminal Records, including pardoned sex offender records, has resulted in a POSSIBLE match to a registered criminal record, but not to a pardoned sex offender record. Positive identification that a criminal record does or does not exist at the RCMP National Repository of Criminal Records can only be confirmed by FINGERPRINT comparison. As such, the criminal record information declared by the applicant does NOT constitute a Certified Criminal Record by the RCMP. Delays do exist between a conviction being rendered in court and the details being accessible on the RCMP National Repository of Criminal Records. Not all offences are reported to the RCMP National Repository of Criminal Records. This document may not contain all criminal record convictions associated with the applicant.
<input type="checkbox"/>	CRIMINAL RECORD (confirmed by prints – see attached Appendix A)	Based on the fingerprints, name(s) and date of birth submitted by the applicant , this message certifies that a search of the RCMP National Repository of Criminal Records that the fingerprints submitted by the applicant were certified as identical to fingerprints registered under criminal FPS Number _____. The fingerprints submitted by the applicant did not match to a pardoned sex offender record. Delays do exist between a conviction being rendered in court and the details being accessible on the RCMP National Repository of Criminal Records. Not all offences are reported to the RCMP National Repository of Criminal Records. This document may not contain all criminal record convictions associated with the applicant.

2. RESULTS OF INVESTIGATIVE DATABANK AND LOCAL INDICES RESULTS

<input type="checkbox"/>	NEGATIVE – No information was revealed that can be disclosed in accordance with federal laws and RCMP policies.
<input type="checkbox"/>	POSITIVE – See attached APPENDIX B * <u>NOTE APPENDIX NOT VALID WITHOUT GREATER SUDBURY POLICE CREST & SEAL</u> *

3. RESULTS OF POLICE VULNERABLE SECTOR SCREENING ONLY

<input type="checkbox"/>	A search of pardoned sex offenders was conducted. No information to release.
<input type="checkbox"/>	A search of pardoned sex offenders was conducted. Information authorized for release. – See Attached APPENDIX A
<input type="checkbox"/>	A search of pardoned sex offenders <u>was not</u> conducted

The Vulnerable Police Sector Check will include the following information as it exists on the date of the search:

- Outstanding entries, such as charges and warrants, judicial orders, Peace Bonds, Probation and Prohibition orders
- Criminal convictions (summary and indictable) from CPIC and/or local databases
- Absolute and conditional discharges
- Family court restraining orders

The Police Vulnerable Sector Check may also include WHERE APPLICABLE the following information as it exists on the date of the search:

- Criminal charges resulting in disposition including, but not limited to, Withdrawn, Dismissed and cases of Not Criminally Responsible by Reason of Mental Disorder as listed on local indices.
- Police contacts including but not limited to theft, weapons, sex offences, or violent, harmful and threatening behavior.
- Police contacts including but not limited to theft, weapons, sex offences, or violent, harmful or threatening behavior which may or may not have involved a mental health incident where no charges were laid.
- All pardoned criminal convictions, including non sex offences, identified as a result of a Vulnerable Sector Verification search and authorized for release by the Minister of Public Safety and Emergency Preparedness.

1. I hereby authorize and discharge the Greater Sudbury Police Service and all members and employees of the said Services from any and all actions, claims and demands for damages, loss or injury howsoever arising which may hereafter be sustained by myself as a result of the disclosure of information by the Police Service. I hereby authorize the Greater Sudbury Police Service to inquire into and disclose the results of any police records indicating criminal convictions, conditional and absolute discharges, outstanding criminal charges to me and to conduct a local police contact search with any Police Service in Canada.
2. I certify that the information provided by me in this application is true and correct to the best of my knowledge and belief. I have read this consent, understand it and agree to it in its entirety.

Applicant's Name (Please Print) _____ **Applicant's Signature** _____

A police record is current as of the date it is completed. The Greater Sudbury Police service will not reprocess these record checks or refund any fees. It is your employer/prospective employer or organization's function to determine if the record check is current enough to be accepted for the position applied for. The Greater Sudbury Police Services Board, its officers, agents and employees, shall have no responsibility or obligation to make such a determination.